

**United Nations Mission in Liberia
(UNMIL)**

Advertisement - Vacancy Announcement- Internal/External

Vacancy#: UNMIL-SUB-CSD-ENG-17-008	Deadline: 23 March 2018
Post Title: Environmental Cleanup Assistant (30 Positions)	Level: ICs
Organizational Unit: Engineering Section	Location: Monrovia
Initial Appointment: Initial One (1) Month subject to funding of the post and satisfactory performance.	IMIS Post#:
	Indicative Minimum Annual Gross Salary:
<p>UNMIL invites qualified external/internal applicants to apply for the position highlighted above. Applicants are requested to complete form P.11 available at UNMIL Human Resources Section and attach copies of the following: Proof of Liberian nationality (Birth certificate/ Passports), educational certificates and reference letters from previous employers. Incomplete P.11 forms will not be processed. Please note that you can also apply by email to unmilrecruitment@un.org . Kindly note that applications upon receipt will be reviewed and only short-listed candidates will receive acknowledgement.</p>	

Description of Main Duties:

Under the direct supervision of the Unit Chief and the overall supervision of the Chief Engineer and with specific instruction, the incumbent will perform as follows:

- Assist in various activities by applying engineering calculations, prioritizes engineering projects, mainly related to waste management and disposal systems, emission and pollution prevention systems, water treatment facilities, electrical power generation and other related activities in support of liquidation operations.
- Performs project management activities by coordinating various environmental cleanup works to ensure that the quality of service is in accordance with the set terms and conditions, codes and standards as well as health and safety rules and regulations. This includes managing the modification of existing systems to conform to the prevailing environmental and safety standards and regulations.
- Performs activities related to the commissioning of engineering works, including periodic and final inspection. Liaise with project stakeholders to arrive at mutually accepted approaches to address issues on cleanup and waste disposal.
- Identify other environmental operational support requirements and provide timely support to ensure a successful closeout;
- Excavate oil contaminated soils and replace them with clean soil where required by the project stakeholders.
- Ensure that engineering design solutions are in line with the requirements of the liquidation plan with reference to time, cost and quality and support the UNMIL Environment Policy and other governance mission documents.
- Updates Supervisors/Managers periodically on project status.
- Coordinates with stakeholders including the Security Section on investigations related to health and safety (fire hazard situations) associated with remediation work during liquidation.
- Carries out order activities as required.

Profile Requirements:

a) **Qualifications, skills, experience:**

- **Education:** A minimum education to read and write;

- **Experience:** A minimum of 1 year practical experience in environmental cleanup, remediation, mechanical excavation, pollution prevention systems.
- **Languages:** Ability in spoken and written English is a requirement;

b) **Competencies and values:**

- **Professionalism:** Knowledge of the Organization's rules and regulations as they pertain to building management and of industry codes and standards. Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. Commitment to implementing the goal of gender equality by ensuring the equal participation and full involvement of women and men in all aspects of work.
- **Planning and Organizing:** Ability to manage a large volume of work in an efficient and timely manner, ability to work under pressure, with conflicting deadlines.
- **Teamwork and respect for diversity:** Ability to establish and maintain effective partnerships and respect for diversity and gender;

**Preference will be given to equally qualified women candidates.
Completed detailed applications documentation as specified above referring to
Vacancy# UNMIL-SUB-CSD-ENG-17- 008 should be forwarded to the attention of:
Human Resources Management Section, UNMIL Logistic Base, Star Base, Monrovia**